



POLISH
HERITAGE
CENTER
PANNA MARIA, TEXAS

Visitor Experience #58

When you open it, they will come!



And they are!

Dorothy Pawelek welcomed inside the Polish Heritage Center at Panna Maria

Photograph courtesy of: John Wojtasczyk

Our Polish Heritage Center Awarded by The Polish American Historical Association

We are thrilled to announce the Polish Heritage Center in Panna Maria has been awarded The Polish American Historical Association's (PAHA) Skalny Civic Achievement Award "for highlighting the Polish American experience in such a visual and engaging way" (as stated in the awards notification letter to **Bishop Yanta** by **Ewa Barczyk**, Chair of the PAHA Awards Committee). **Angelica Docog**, our Executive Director, attended the PAHA Conference and Awards Dinner in New Orleans, Louisiana, on January 8, 2022, to receive the award and to participate in the conference. We are very honored and thankful to the PAHA and the Awards Committee.



Angelica on far right next to the other award recipients
Photograph courtesy of: Anna Mazurkiewicz, PAHA

VIVA FIESTA!

Get Your New 2022 Polish Heritage Center Fiesta Metal While Supplies Last!

Since 1891 Fiesta has been a long-time annual tradition each April in San Antonio, Texas with many celebrations, parades, and public and private festivals that take place in April each year and lasts for about two weeks. Locals and visitors from around the globe travel to attend. Most of the celebrations are fundraisers that benefit the community charities, non-profit organizations, and parishes.

Fiesta was started in 1891 by Ellen Maury Slayden, wife of a Texas Congressman. She conceived of a flower parade to honor the soldiers who fought in the battles of the Alamo and San Jacinto. Famous people and politicians loved to attend the parade. By 1895 the parade had grown into a week-long festival, and the city started to name a Fiesta Queen and King. Custom made Fiesta medals first appeared in 1946 when Texas Cavaliers had special coins made for children in the hospital. They would bring these coins at Fiesta time to cheer the children. The first-ever military-style medal that was handed out to the public during Fiesta was introduced in 1980 by a Lt. Col. Childers. By the early 1990s, businesses and other organizations were handing out their own custom-designed medals.

Since then, tens of thousands of medals have been produced. Some of them are celebratory, some are meaningful to the organization, some are just cool and funny. But people spend weeks, if not months, collecting as many medals as they can to wear (usually on a sash) during Fiesta (*source: <https://fiestamedals.com>*).

We are honoring the Fiesta tradition with our new 2022 Polish Heritage Center Fiesta medal, beautifully designed by Monarch Trophy, San Antonio, and now available for purchase while supplies last for \$20.00 (includes shipping) for this first limited edition medal. If interested in purchasing, please contact Angelica Dcog, angelicad@polishheritagecentertx.org, or purchase on-site at the PHC during visiting hours, Thursday-Sunday, 10:00 AM – 4:00 PM.



An Exciting and Pleasant Surprise!



Knights on Bikes with Bishop Yanta in front of the Polish Heritage Center

From Left to Right: Matthew Martinez, Patrick Russel, Roland Ramon, Norma Ramon, Bishop John Yanta, Chris Steele, Steve Steele, Will Clouse, Grace Steele, James Steele, and Bob Fishback

Photograph and article courtesy of: SK Steve Steele

Northeast San Antonio Knights on Bikes conduct a Rosary Ride to Five Polish Churches on Saturday November 20, 2021.

Texas State Knights on Bikes (KonB) President, SK Steve Steele, and San Antonio KonB President of the Archdiocese, SK James Steele, join Knights and Knights Ladies from Knights of Columbus Council 9681, Converse and 6358, Schertz, for a Rosary Ride to five Polish Churches near San Antonio. A Rosary Ride is a motorcycle ride that consists of stops at five churches where the riders pray a decade of the Rosary at each stop.

After eating breakfast in Schertz, the group headed to their first stop in St Hedwig at the Church of the Annunciation. A group of parishioners had just finished cleaning the Church for a wedding and warmly greeted the riders inviting them to go inside and see the lovely church. The riders prayed the first decade of the Joyful Mysteries, fittingly the “Annunciation.”

From St Hedwig, the group proceeded southwest to Cestohowa for their second decade in front of the Nativity of the Blessed Virgin Mary Church. The riders explored the beautiful interior of the Church before praying the Rosary in front of the Grotto.

For the third stop on the ride, the riders headed a few miles up the road to Panna Maria. Panna Maria was settled in 1854 where the Polish settlers held Christmas Mass under one of the large oak trees that still stands next to the Church of the Immaculate Conception of the Blessed Virgin Mary. As the group arrived they were greeted by volunteers who worked in the Polish Heritage Center which opened a few weeks earlier. Retired Bishop John Yanta happened to be visiting the center that day. Bishop Yanta was a former auxiliary Bishop in the San Antonio Archdiocese and served as the Bishop of the Amarillo Diocese. He also was the Texas State Chaplain for the Knights of Columbus. He was the primary benefactor for the new Polish American Heritage Center and invited the Riders to be his personal guests for a tour of the impressive heritage center which chronicled the history of Polish Americans as they settled in Texas and the rest of the United States. After the tour, the group prayed the 3rd decade as the beautiful statue of Our Lady looked down on them.

The riders left Panna Maria and headed to Falls City and Holy Trinity Catholic Church where they prayed the 4th decade in the prayer garden outside the church.

The riders then stopped at St Ann’s Cemetery in Kosciuszko to pray for the souls in Purgatory and the final decade of the Joyful Mysteries before heading back to Schertz.

For information about the Knights on Bikes Texas: www.knightsonbikestx.org

For Information on the Polish Heritage Center: www.polishheritagecentertx.org

For Information on the Polish Churches: <http://www.polish-texans.com/category/polish-texans-photo-gallery/texas-polish-churches/>

Reverend Emanuel Joseph Wróbel

Nephew of Father Leopold Moczygemba

By Janet Dawson Ebrom

On Christmas Day in 1866, **Emanuel Wróbel** was born in the quaint village of Błotnica Strzelecka, Upper Silesia, in present-day Poland; he was appropriately named on the feast day of the Messiah's nativity. His parents, **Johann Wróbel** and **Marianna Moczygemba** [Moczygemba], took their eighth baby to their parish church, *Narodzenia NMP* [Nativity of the BVM], in Centawa the following day for his Baptism.¹ The infant's mother was the sister of **Father Leopold Moczygemba** who had founded a parish in the faraway place of Panna Maria, Texas, twelve years earlier.

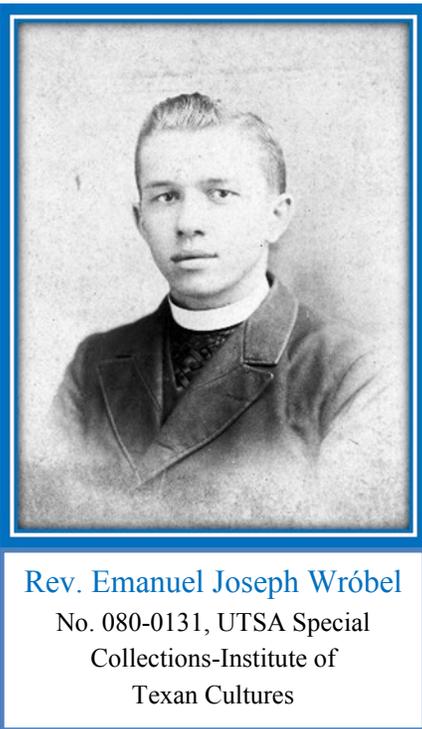
As a child, **Emanuel** was surrounded by a loving family including his surviving brothers: **Joseph, John, Michael, and Franz**; his sister **Ewa** was three years younger. His father, **Johann/John Wróbel** was a "...free small farmer who had his land fenced with his house."²

When **Emanuel** was only fourteen years old, he boarded the *Red Star Line* in Antwerp, Belgium, and sailed to America on August 1, 1881.³ He initially journeyed to Chicago, Illinois, and soon thereafter began his studies at Saint Francis de Sales Seminary in the Archdiocese of Milwaukee, Wisconsin. His mother's brother has been credited for arranging Emanuel's schooling; according to **Rev. Waclaw Kruszka, Father Leopold Moczygemba** "...educated two nephews as priests: **Fr. Leopold Moczygemba** and **Fr. Emanuel Wróbel**..."⁴

On July 17, 1888, when he was 21 years old, **Emanuel J. Wróbel** was naturalized as a citizen of the United States of America. In the Circuit Court of Cook County, Chicago, Illinois, **Peter Kiolbassa**, a former school teacher and organist in Panna Maria, Texas, stood proudly as his official witness.⁵ **Peter** had immigrated to Texas with his parents in 1855 and later moved to Illinois where he was a prominent citizen eager to sponsor young **Emanuel** from his Homeland.

As a new American citizen, **Emanuel** continued his academic and theological studies until his ordination on June 22, 1890. **Bishop Henry Joseph Richter** of Grand Rapids, Michigan, ordained **Rev. Emanuel Joseph Wróbel** who was soon assigned as an assistant priest at St. Mary's Church in Michigan City, Indiana, for six months.⁶

During that time, **Bishop Herman Joseph Alerding** of the mother diocese of Ft. Wayne intended for the young priest to “...start a parish for the Polish speaking people of Michigan City. Many had found work at the car shops and were moving to Michigan City. Temporary quarters were set up in Saint Mary’s rectory in Michigan City and services were held on the second floor of the grade school.”⁷ At the age of 24, **Father Emanuel Wróbel** was officially appointed pastor of St. Stanislaus Kostka Church in Michigan City, Indiana, on January 15, 1891.⁸ He was a “...young prelate who possessed the love and esteem of his parishioners to a remarkable extent.” During his first year as pastor, the church and school were dedicated in September of 1891. Under his pastorate, the parish “...flourished in every respect,” and credit was duly given to **Rev. Wróbel** for the prosperity of St. Stanislaus Kostka parish.⁹ The parish grew from 70 families at its founding to 120 families by 1896.¹⁰



When he was 33 years old, **Father Wróbel** made arrangements to go abroad temporarily and applied for a U.S. Passport. The detailed application included his physical description: 5 feet 8 inches; grey eyes; black hair; oval face; and a wide mouth. He indicated that he planned to return to the United States at the end of the current year. His passport was issued on July 16, 1900.¹¹ While the purpose of his trip is unknown, he stayed in Europe for approximately three months. Then he departed from the port in Hamburg, Germany, on October 25, 1900, sailing on a ship named *Auguste Victoria*. He returned to America arriving at the Southampton port of New York.¹²

His St. Stanislaus Kostka church parishioners welcomed their pastor back in Michigan City, Indiana. For the next six years, he was involved in a dynamic parish life. He inspired the organization of societies which involved all of his parishioners and encouraged their participation in church activities. The St. Hedwig, St. Stanislaus, and St. Casimir’s Societies were for the married men with a membership of 439 members. The Rosary Society for the married women had 145 members, and the one for single women had 110 members. The St. Joseph Society for single men had 125 members. There was even a Sacred Heart Society

for children with 100 members. St. Stanislaus Kostka School had an attendance of 353 children and was conducted by the School Sisters of Notre Dame.¹³

In addition to monitoring his own parochial school, he had “...the honor of belonging to the diocesan school committee.”¹⁴ In 1906, he enlarged the two-story building which had served the purpose of church, school, and also the nuns’ residence. Furthermore, he erected a comfortable, two-story brick rectory.

In the midst of so much progress and growth in his parish, he became ill. In the same year he had supervised the new construction, he had to make plans for his parish without his presence due to poor health. The last Baptism recorded by him in Michigan City was on June 21, 1906.¹⁵ He left his beloved St. Stanislaus Kostka Catholic Church in the hands of his new assistant pastor, **Rev. John Kasprzykowski**. The presiding **Bishop Alerding** wrote, “**Father Wrobel**, since November 1906, has been sojourning in the South, to recuperate his health.”

The next Baptism record discovered with his signature appeared in Texas! Perhaps **Father Wróbel’s** first cousin, **Rev. Thomas Moczygemba** who was ministering in Yorktown at that time, had invited him down to Texas to regain his health in a warmer climate. On April 4, 1907, **Father Wrobel** baptized twins, **Maria** and **Albina Kowalik**, in Falls City, Texas,¹⁶ before taking up residence in Meyersville, Texas. On April 14, 1907, a Baptism was signed by “**Rev. Emanuel Wróbel**” in the Meyersville sacramental book. He continued to perform Baptisms for two more years in Meyersville as his signature, sometimes as “**Rev. E. J. Wróbel**,” appeared on 34 Baptismal records in sequence from 1907 until late spring of 1909.¹⁷



Rev. Emanuel Joseph
Wróbel

Photograph from:
Our Polish Pioneers by
John A. Joyce

In addition to Baptisms, **Father Wróbel** attended the Texan parishioners as they mourned for the deceased. The burial records of the Sts. Peter and Paul Catholic Church in Meyersville reflect his signature first for a funeral on June 15, 1907 [page 48]. He was the celebrant for five Meyersville funerals with the last one on March 31, 1908.¹⁸

Even though **Father Wróbel** was not officially assigned to the Meyersville parish according to arch-diocesan records,¹⁹ he spent a couple of years in South

Texas and made a very favorable impression on **Stefan Nesterowicz**, the author of *Notatki z podróży*. **Nesterowicz**, a chemist and world explorer originally from Poland, documented his journey throughout Texas including Meyersville. He explained that there had previously been no Polish priest in the parish, but when **Father E. Wróbel** arrived, he settled near the town where the German church was located. **Nesterowicz** provided a delightful description of **Father Wrobel's** personality traits as being always full of humor, receiving him with warm hospitality, and wanting him to stay longer.²⁰

Zawsze pełen humoru, ks. Wróbel podejmował mnie z wielką gościnnością I koniecznie na dłużej chciał u siebie zatrzymać.

Coinciding with **Father Wrobel's** last Meyersville, Texas, Baptism entry in 1909 was the assignment of a new pastor, **Rev. Joseph Bolka**, at his parish in Michigan City, Indiana. Even though **Father Wróbel** was convalescing in Texas from 1907-1909, he was still officially the pastor of his cherished St. Stanislaus Kostka Parish.

His next assignment was in Fort Wayne, Indiana, at St. Hyacinth Catholic Church. "Fort Wayne's Poles, living on the southeast side, attended St. Peter's. They grew numerous enough to form St. Hyacinth's parish in 1910, with **Rev. Emanuel J. Wrobel** serving as pastor until 1916."²¹ Apparently he remained residing in the parish after he was no longer the pastor because in the 1916-1917 U.S. City Directory for Fort Wayne, he was listed as a boarder living at 2336 Hanna Street which was just a block from the church. The following year, he was serving as the chaplain of St. Rochus Hospital in Fort Wayne, Indiana.

At the age of 53, after devoting 30 years to the priesthood and his parishioners, **Rev. Emanuel Joseph Wróbel** died on February 11, 1920, in Fort Wayne, Allen County, Indiana.²² He was buried in Resurrection Mausoleum of the Catholic Cemetery, Adams Township, Allen County, Indiana.

- ¹ *Narodzenia NMP* [Nativity of the BVM], Centawa, Poland. Baptism records, pp. 371-372, entry #64, LDS Microfilm #0957161.
- ² Baker, T. Lindsay. "The Moczygamba Family of Texas and Poland: Initiators of Polish Colonization in America." *Stirpes: Texas State Genealogical Society Quarterly* (Dallas). XV, No. 4 (December 1975), p. 135.
- ³ Laporte County, Indiana. Passport Application No. 30306, 14 July 1900.
- ⁴ Kruska, Waclaw. *A History of Poles in America to 1908*. Vol. III, p. 291.
- ⁵ Naturalization Index. Circuit Court, Cook County, Illinois. Certificate No. R-15-66 – Minor. 17 July 1888.
- ⁶ Alerding, Herman Joseph. *The Diocese of Fort Wayne, 1857 – September 1907: A Book of Historical Reference, 1669-1907*. Fort Wayne, Indiana: Archer Print Co., 1907, p. 196.
- ⁷ <http://www.sanctusstanislaus.com/about-us>
- ⁸ Alerding, p. 378.
- ⁹ <http://www.sanctusstanislaus.com/about-us>
- ¹⁰ Kruska, Waclaw. p. 86.
- ¹¹ Laporte County, Indiana. Passport Application No. 30306, 14 July 1900.
- ¹² Hamburg, Deutschland; *Hamburger Passagierlisten*; Vol. 373-7, p. 2357; Microfilm #K1767.
- ¹³ Alerding, p. 378.
- ¹⁴ Kruska, Waclaw. p. 79.
- ¹⁵ <http://www.sanctusstanislaus.com/about-us>
- ¹⁶ Holy Trinity Catholic Church, Falls City, Texas, Baptism Records, p. 7, LDS Microfilm #0025081.
- ¹⁷ Sts. Peter and Paul Catholic Church, Meyersville, Texas. Baptism Records, pp. 221-229, LDS Microfilm #0025295.
- ¹⁸ Sts. Peter and Paul Catholic Church, Meyersville, Texas. Burial Records, LDS Microfilm #0025295.
- ¹⁹ Loch, Brother Edward, archivist, Archdiocese of San Antonio, Texas. Personal correspondence with author on March 23, 2015, stated that there is no assignment card or file for Rev. Emanuel Wróbel in Catholic Chancery Archives.
- ²⁰ Nesterowicz, Stefan. *Notatki z podróży po Północnej I Środkowej Ameryce*. Toledo, Ohio: A. A. Paryski, 1910, p. 214. Order of Polish words in text box rearranged from original text.
- ²¹ White, Joseph M. *Worthy of the Gospel of Christ: A History of the Catholic Diocese of Fort Wayne-South Bend: Commemorating the 150th Anniversary of the Diocese and Catholic Life in Northern Indiana*. Fort Wayne, Indiana: Our Sunday Visitor Publishing, 2007, p. 189.
- ²² Indiana Deaths, 1882-1920, City Health Office, Fort Wayne, Indiana. Book CH-10.

Historical Highlights

January 3, 1795-The Third Partition of the Lithuanian Polish Republic was made between Russia and Austria.

January 8, 1918-President Wilson announced his "Fourteen Points," the 13th calling for a free Poland.

January 23, 1793-Second Partition of Poland. Polish patriots attempted to devise a new constitution which was recognized by Austria and Prussia, but not Russia, which invaded. Prussia in turn invaded and the two agreed to a partition that left only the central portion of Poland independent.

February 17, 1772-First Partition of Poland between Prussia, Russia and Austria

February 19, 1473-Nicolaus Copernicus was born in 1473.

February 23, 1891-Fr. Leopold Moczygamba, founder of Panna Maria, Texas, the first permanent Polish settlement in the United States, died in Detroit, Michigan.

Heartfelt thanks to our supporters from November 22 to December 31!

Mary Allen	Earlene & Jerald J Jarzombek	My Tribute Gift	Gloria Sprencel Real Estate LP
Ronnie & Laura Bitterly	Marvin Jarzombek	Foundation, Inc.	Darlene Stewart
John & Shirley Bordovsky	Patrick & Karissa Jarzombek	Gabriel Navarro	Edward & Shirley A Stolowski
Marvin & Janet M. Boroski	Ron & Shirley Jarzombek	Martin & Betty Notzon	Patricia Szalwinski
Patricia Yanta Brett	Agnes Jendrusch	Alois & Lillian O'Berg	Wayne & Deborah Tiemann
Bozenna A. Buda	Joe and Joyce Yanta Living Trust	Guadalupe M & Carlos	Jimmy & Susan Trial
Edwarda Richard Buda-Okreglak	Thomas & Mary Kean	Ontiveros	Edna Uhlig
Cap & Edna L Vajdos Revocable	Mark & Ruby Kelley	Jay Orbik	Nicholas F & Jessica Ann
Trust	Kocurek Charitable Foundation	Randy & Deborah Pawelek	Urbanski
Tylor & Anita Chaplin	Walter E & Martha Kowalik	Thomas & Bridget Pawlik	Donald & Catherine Varella
Betty Chrisman	Patrick Krawietz	Lynda Peterson	Wendel Voigt
Irene Dubicka, PHD	Annette Kruciak	Fred & Patricia D Pollok	Geraldine "Geri" & Robert A
Michelle & Anton S Dziuk	Frank & Mary Kruciak	Zygmund & Patricia Pruski	Wiatrek
Betty Ebrom	Donald & Donell Loyd	Joseph & Marcia Raley	Wiatrek Bros. Cattle Co., Inc.
John Martin, CDP Ebrom	Gene & Joyce Lysik	Andy & Joyce Pawelek Rives	Geraldine Wilder
Jerry & Patricia E Felkins	Rick Lyssy	Daniel & K D Rose	William A Solemene Charitable
Lela Mark A Fields	Armand & Pamela A Manka	Jose & Terelyn Santos	Foundation
Stephen & Nancy A FitzSimon	Henry & Kathy Manka	Elaine Savoie	John & Chris Wojtasczyk
Antoinette Gustafson	McCook Land and Cattle Co Ltd	Schaefer Crop Insurance	Adrian Yanta
Mary & Steve Havel	Casper & Rosalee Moczygemba	Services, Inc.	Bishop John W. Yanta
Healing Touch Therapy	Fabian & Margie Moczygemba	Felix & Patsy A Sekula	Tim & Linda Yanta
Pat & Barbara Moczygemba	Jennifer & Dick Moczygemba	Gerald & Lillian Sekula	Edward Zebrowski
Hoffmann	Robert Moczygemba	James Shodrok	Zulu Investment Corp.
ITF David P. & Mary A. Ringer	Jeanette Mooney	Jimmy & Mary Jean Sims	
Living Trust	Leonard & Melissa Moy, Jr	Glenn & Phyllis L Snoga	
Linda & William T Janysek		Richard Sowa	

Calendar of Events

March 9: Celebrating Women's History Month Program with Dr. Anna D. Jaroszynaka-Kirchmann. Zoom time from 6:00pm to 7:30pm.

March 19: University of Texas Polish Club Zoom Event, presenting guest speaker Dr. Norman Davies. Zoom link: <https://utexas.zoom.us/j/97225623506pwd=SEhLaVRFYW44QVlrNWkxckEyLzZ5dz09>

April 16: Easter Basket Blessing, Our Lady of Czestochowa, Houston, Texas

May 6, 7, & 8: Polish Festival Houston, Our Lady of Czestochowa, Houston, Texas

November 12: 2022 PACT ANNUAL MEETING, Annunciation of the BVM Catholic Parish, St. Hedwig, Texas

Invitation to a Free Virtual Presentation on March 19th, 11am Hosted by the Polish Club at UT!

The Polish Heritage Center is happy to collaborate and to help promote student activities and upcoming programs and presentations of the Polish clubs at universities and colleges around Texas. Both Texas A&M University and University of Texas at Austin have established clubs/societies, and have active student members that are “dedicated to all things Polish!”

Both clubs have regular student meetings and have esteemed guest speakers, participate in community events, cook Polish food together and host social events.

In the fall, we had a very nice visit by several students, professors, and parents of students from the Polish Club of UT (University of Texas) who met with staff and toured the PHC exhibits, facility, and Panna Maria (photo below).

The Polish Club at UT has a new series of free virtual presentations during this spring semester. They invite everyone to attend a presentation by Dr. Norman Davies via Zoom on March 19th, 2022, at 11am. Dr. Davies’ topic is “Assimilation in Historic Poland” with introductory remarks by Professor Emeritus Roger Louis and University of Texas Polish Club President, Nathan Silverstein. Please contact: nsilverstein@utexas.edu for the link!

The Polish Club at UT Presents



DR. NORMAN DAVIES

Speech: Assimilation in Historic Poland March 19, 2022 Time: 11:00am
Introductory remarks by Professor Emeritus Roger Louis and Polish Club President Nathan Silverstein Location: Zoom
Contact: nsilverstein@utexas.edu for the link



Everyone is invited to participate in the upcoming Polish Heritage Center's virtual (Zoom) program and presentation in honor of Women's History Month!

Wednesday, March 9, 2022, from 6:00 - 7:30pm

"What's Cooking: Early Polish American Cookbooks and What They Tell Us about Polonia"



Presented by Dr. Anna D. Jaroszyńska-Kirchmann

Dr. Anna D. Jaroszyńska-Kirchmann is Distinguished Professor of History and the CSU Professor in the Department of History at Eastern Connecticut State University in Willimantic, CT. She received her MA in history from the Marie Curie Skłodowska University in Lublin, Poland, and her Ph.D. from the University of Minnesota.

She published *The Exile Mission: Polish Political Diaspora and Polish Americans, 1939-1956* (Ohio University Press, 2004); *Letters from Readers in the Polish American Press, 1902-1969: A Corner for Everybody* (Lexington Books, 2014); *The Polish Hearst: Ameryka-Echo and the Public Role of the Immigrant Press* (University of Illinois Press, 2015), as well as numerous articles on various aspects of the Polish American experience. Kirchmann is past president of the Polish American Historical Association, and serves as Editor-in-Chief of the journal *Polish American Studies*. Her current research centers on the history of Polish American food ways.

To join the virtual (Zoom) event the day of click or copy and paste in your browser:

<https://us06web.zoom.us/j/85049382929?pwd=OElhQmNlb2dqTjJlMkZlQXZlUkYUeDkQT09>

Everyone is encouraged to share their recipes and cookbooks during the event and/or by email to angelicad@polishheritagecentertx.org and/or in comments under the March 9th program flyer post on our PHC Facebook page <https://facebook.com/polishheritagecentertx> and visit our website for information.

Please SHARE widely with your friends, family, and community organizations!

<https://polishheritagecentertx.org>



Director of Business Operations

Description

Reports to: Executive Director of the Polish Heritage Center

Qualifications:

- Bachelor's Degree in Accounting or Business Administration.
- Preferred minimum of three years' experience as an operations and business manager.
- Demonstrated success in budget development and management.
- Demonstrated planning skills including experience in managing staff, and volunteers.
- Experience in oversight of facility and technology management.
- Possess exceptional written and verbal communication skills.
- Proficient in the use of Microsoft Office Suite products, including databases and spreadsheet applications in a Windows environment.
- Preferred knowledge and appreciation of the Polish immigration to the oldest permanent Polish settlement in Texas and of the history of Poland.

Responsibilities:

- Assists the Executive Director in the preparation of the annual budget that details forecasted expenses, and recommendations for all pricing and fees, including membership fees.
- Assists the Executive Director in the oversight of PHC operations including the exhibits, library, archives, genealogy lab, marketing, programs, and retail and physical plant operations.
- Works with the Executive Director to develop fundraising strategies, to bring in sufficient operational revenue from public, corporate, foundation and individual sources.

Job Information

Location:

Panna Maria, Texas

Position Title:

Director of Business Operations

Company Name:

Polish Heritage Center

Job Function:

Director

Entry Level:

No

Job Type:

Full Time

Job Duration:

Indefinite

Min Education:

Bachelors

Min Experience:

3 Years Preferred

If you are interested in this position or have additional questions, please contact Angelica Docog, Executive Director, at angelicad@polishheritagecentertx.org.

Thank you.



Job Opportunity at the Polish Heritage Center

Part-Time Visitor Services Associate

Working closely with staff, the Part Time Visitor Services Assistant will assist to ensure all guests have a comfortable, enjoyable, and memorable experience during their visit, and seeing that all visitors experience excellent customer service and encounter a welcoming, visitor-centric atmosphere, and be able to help sale memberships.

This position will also ensure correct procedures are followed to open and to close the Center; cash controls; end of day close outs; and reconciliations, as well as in the Center's booking and point-of-sale systems for admission, gift shop sales, and memberships.

This position helps to monitor database software that processes museum admissions, memberships, manages reservations and scheduling, and helps to maintain and monitor the Center's website and able to effectively use and understand social media platforms. Appropriate training will be provided.

This position would require working on a rotation shift that includes weekends, holidays, and special events afterhours. This position may be required to perform other duties as required by the Executive Director.

Requirements

1. Experience preferred in customer service, retail, in a cultural institution such as a museum, theater or performing arts organization.
2. Previous experience with selling memberships or subscriptions desired.
3. Preferable knowledge of visitor service principles, practices, and procedures; and museum/attraction audiences. Excellent organizational, interpersonal, and communication skills, both oral and written, and computer knowledge.
4. Must possess the ability to work with significant autonomy, and collaboratively, as part of a goal-oriented team.
5. Ability and willingness to work a flexible schedule, including weekends, evenings, and holidays as needed.

Salary

Hourly pay rate \$10.00 - \$15.00

Schedule

Different shifts Wednesday – Sunday up to 19 hrs. per week

The Polish Heritage Center at Panna Maria is an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity or expression, pregnancy, age, national origin, disability status, genetic information, protected veterans status, or any other characteristic protected by the law.

If you are interested in this position or have additional questions, please contact Angelica Docog, Executive Director, at angelicad@polishheritagecentertx.org. Thank you.

Mailing Address: P.O. Box 25, Panna Maria, Texas 78144

Email: angelicad@polishheritagecentertx.org

(830) 310-8612

www.polishheritagecentertx.org

Saint Marianne Cope, O.S.F. and Rev. Leopold Moczygemba, OFM Conv.



St. Marianne Cope, O.S.F.
Photograph from: mycatholic.life/saints

In Newsletter #13, published in December of 2016, there appeared an article about a saint and our founder, **Rev. Leopold Moczygemba**. **Saint Marianne Cope, O.S.F.**, is known for her work in the leper colony located on the Hawaiian island of Moloka'i. She and her Sisters arrived before **Father Damien De Veuster**, better known as **Saint Damien of**



Rev. Leopold Moczygemba
No. 068-1231, UTSA Institute of
Texans Cultures

Moloka'i. Before leaving to minister to the leper colony, **Saint Marianne Cope** and her congregation worked in hospital ministry in Syracuse, New York. During her service in Syracuse, she discerned and chose **Rev. Leopold Moczygemba** to be her spiritual director. This position is no small task and is ranked as a privilege to be asked to be a spiritual director, for you are considered a person of holiness yourself. This has always intrigued me that **Saint Marianne Cope** thought so highly of him that she asked **Rev. Leopold Moczygemba** to be with her in her spiritual journey. This is an important and great insight regarding the person of **Rev. Leopold Moczygemba**.

May God bless you and yours,

†Bishop John W. Yanta